



SPECIAL EDUCATION ADVISORY COMMITTEE MEMBERS:

Autism Ontario – Chatham-Kent Chapter	Tracey Haddy
Community Living Chatham-Kent	Steve Stokley
Community Living Sarnia-Lambton	Rachel Veilleux / Brenda Roby
Community Living Wallaceburg	Ryan Allaer / Wendy Smith
Down Syndrome Association – Lambton County	Kim D’Hooghe
Wellness & Emotional Support for Youth Online	Michelle Parks
Trustees	Carol Bryden Jennifer McCann
Principal Representatives	Tiffany Clarke Lisa Walker
Board Advisors	Lisa Demers Jennifer Morrow Terri Rawlings Chris Preece Lisa Thompson-Power Hollie Sparling
Regrets	Brenda Roby Kim D’Hooghe Jennifer Morrow
Absent	Ryan Allaer Rachel Veilleux

A. CALL TO ORDER

1. Welcome & Opening Prayer

2. Adoption of SEAC Agenda

Motion: (Wendy Smith and Jennifer McCann) That the Agenda for the SEAC Meeting of Monday, September 19, 2022 be approved as presented. Carried.

3. Review of SEAC Minutes – June 20, 2022

Motion: (Steve Stokley and Michelle Parks) To adopt the SEAC Minutes of Monday, June 20, 2022. Carried.

B. PRESENTATIONS

1. Review the rules and regulations of SEAC

Lisa Demers

- Lisa provided a review of the rules and regulations for SEAC
- The mandate for the committee, the representatives and membership criteria (how long do members serve, who is eligible to serve), orientation and training provided to SEAC members, rules and procedures for SEAC meetings, as well as the primary role of a SEAC representative were all shared and discussed.

2. Review the department objectives

Lisa Demers

- Lisa reviewed the 2022 - 2023 Special Education Department Objectives
- They include: reviewing the IEP process through an IEP audit on a targeted group of students; continuing collaboration with the Curriculum department on ELL, Math, and Literacy; reviewing both the Speech Language service delivery model and the Collaborative Support Team delivery model; reviewing the model of the Autism Transition Classroom; to update the Special Education web page and resources; and to create a central hub for new casual EAs.

3. Review the PRT Roles and Responsibilities

Lisa Demers

- Lisa shared the roles and responsibilities related to the Program Resource Teacher role in both elementary and secondary schools.



- At a glance, there are summaries for each of: the PRTs primary duties, direct service to students, programming/communication, recording/documentation, and then on-going duties throughout the school year are highlighted in the document.
- More in depth are the detailed monthly duties for the PRTs in the schools, for reference purposes.

C. ASSOCIATION REPORTS

1. Autism Ontario – Chatham-Kent Chapter

Tracey Haddy

N/A

2. Community Living Chatham-Kent

Steve Stokley

- This past summer, Community Living was able to run the Employment Support program where 15 high school students participated.
- The Options program has returned to being on campus at St Clair College.

3. Community Living Sarnia-Lambton

Rachel Veilleux / Brenda Roby

N/A

4. Community Living Wallaceburg

Ryan Allaer / Wendy Smith

- September 30, 2022 is the annual charity golf tournament.
- October 19, 2022 is the transition fair for Jump Start. It will take place at the Children's Treatment Centre of Chatham Kent between 6:00 pm and 9:00 pm. Several agencies will be present to share information for post secondary next steps for individuals as they leave high school.

5. Down Syndrome Association – Lambton County

Kim D'Hooghe

N/A

6. Wellness & Emotional Support for Youth Online

Michelle Parks

N/A

D. UNFINISHED BUSINESS AND BUSINESS ARISING FROM MINUTES

E. NEW BUSINESS

F. INFORMATION ITEMS

1. **Summer Mental Health Work**

Chris Preece

- Student Support and Wellbeing Team Summer Learning results were shared: 5 staff (CYW and SW) supported 3 weeks of summer learning, and 6 classes of students participated.
- The focus of the summer learning work was Social Emotional Learning. Each week the goals were: self awareness, body awareness, and grounding.
- The results showed improvements in knowledge for learning about wellbeing and its components. A final report was produced for reference.
- Counseling and transitional work was also done throughout the summer by SCCDSB Social Workers.
- 246 students were referred; 142 students were engaged and supported.
- The students were supported in anxiety, general wellbeing, and transitioning back to school. None of the work included suicide assessments or crisis support.

2. **SMHO Resources/ First 30 Days**

Chris Preece

- Chris shared the promising results of the work that has been done with Mind Up throughout the Board. To date, 369 classes and a total of 5430 students have participated in Mind UP.
- The First 30 Days of School is a resource of Social Emotional Learning activities developed for teacher use with both Primary and Secondary students.
- All lessons are ready-to-use, daily activities that can be used in the classroom, multiple times per day. They are very short in duration (ie. 3 - 5 minutes).
- The topics explored in the First 30 Days resource are: self awareness, body awareness, grounding, naming emotions, and stress management & coping.

G. REPORTS FROM THE BOARD

1. Back to school is busy. A number of additional students have joined the Board.
2. The building of the two new schools are on-going. The preliminary work is underway.
3. Destreaming of Math has started. The Board is optimistic and is looking forward to a report highlighting the results of the implementation.
4. Two student trustees, from each of St. Patrick's and UCC, were recognized for their work and accomplishments.

H. QUESTIONS ASKED BY COMMITTEE MEMBERS

1. When a student graduates, how long are their records kept? Is that a Board requirement or a Ministry requirement?

OSR guidelines state that the information is kept for 5 years at the secondary school and then items to be retained are kept for 55 years in laserfiche.

I. PRESENTATIONS FOR FUTURE MEETINGS

J. FUTURE MEETING DATES

Monday, October 17, 2022

Monday, November 21, 2022

Monday, December 19, 2022

Monday, January 16, 2023

Monday, February 13, 2023

Monday, March 20, 2023

Monday, April 17, 2023

Monday, May 15, 2023

Monday, June 19, 2023

K. CLOSING PRAYER

L. ADJOURNMENT

Motion: (Michelle Parks and Tracey Haddy) To adjourn the September 19, 2022 SEAC Meeting at 6:45 p.m. Carried.